

The JobKeeper Payment

On 8 April 2020, the Federal Government passed a package of Bills through both Houses of Parliament (which received Royal Assent on 9 April 2020) to give effect to (amongst other things) the **JobKeeper Scheme**. Subsequent to this, a Legislative Instrument was released by the Treasurer containing the detailed rules of the JobKeeper Payment.

Refer to the *Coronavirus Economic Response Package Payments and Benefits) Act 2020*, the *Coronavirus Economic Response Package Omnibus (Measures No. 2) Act 2020* and the *Coronavirus Economic Response Package (Payments and Benefits) Rules 2020* (being the Legislative Instrument released by the Treasurer).

Following is a broad summary of the key aspects of the JobKeeper Payment, based on the above package of Bills, the Treasurer's Legislative Instrument and updated information currently available on the Treasury website (refer to <https://treasury.gov.au/coronavirus/jobkeeper>)

1. What is the JobKeeper Payment?

The JobKeeper Payment is a **wage subsidy** that will be paid through the tax system (i.e., it will be administered by the ATO) to eligible businesses impacted by the Coronavirus.

Under the scheme, eligible businesses will receive a payment of **\$1,500 per fortnight per eligible employee** and/or for **one eligible business participant** (i.e., an eligible sole trader, partner, company director or shareholder or trust beneficiary).

The subsidy will be paid for a maximum period of **six months (i.e., from 30 March 2020 up until 27 September 2020)**. It will be paid to eligible businesses monthly in arrears, with the first payments to employers commencing from the **first week of May 2020**.

The JobKeeper Payment will ensure that eligible employees (and, where applicable, eligible business participants) receive a gross payment (i.e., before tax) of **at least \$1,500 per fortnight** for the duration of the scheme.

2. When is an employer eligible for JobKeeper?

An employer will **only** be eligible to receive a JobKeeper Payment in respect of an '**eligible employee**' (refer below) if, at the time of applying:

- for employers with an aggregated annual **turnover of \$1 billion or less** - the employer estimates that their projected GST turnover has fallen (or is likely to fall) by **30% or more**; or
- for employers with an aggregated annual **turnover of more than \$1 billion** - the employer estimates that their projected GST turnover has fallen (or is likely to fall) by **50% or more**; and
- the employer is **not** specifically excluded from the scheme (e.g., one that is subject to the Major Bank Levy, one that is in liquidation, etc.).

Where an employer is a **charity** registered with the Australian Charities and Not-for-profit Commission ('ACNC'), the employer will be eligible for the JobKeeper Scheme if they estimate that their turnover has fallen, or is likely to fall, by **15% or more** relative to a comparable period.

However, universities and non-government schools registered as charities, remain subject to the 30% or 50% decline in turnover tests, as outlined above.

The JobKeeper Payment

PRACTICAL TIP – Gathering information on decline in turnover

One of the primary tests for determining whether a business qualifies for the JobKeeper Scheme and, hence JobKeeper Payments, is the **decline in turnover test** (outlined above).

Ultimately, it is up to each business to self-assess whether it satisfies this test. In most cases, businesses will be required to make a reasonable estimate of their turnover for a month or a quarter. To assist with this process, the ATO (according to Treasury) will be providing guidance in this regard shortly.

In the meantime, it would be prudent for businesses to start collating relevant information (e.g., interim accounts, monthly sales reports and prior year BASs) to get ready for comparison calculations.

Importantly, eligible employers must actually **elect** to participate in the JobKeeper Scheme via an application to the ATO. In making such an application, an employer will also need to:

- Provide **information to the ATO on all eligible employees** (i.e., confirming the eligible employees were engaged as at 1 March 2020 and are currently employed by the business, including those who have been stood-down or re-hired). Treasury has indicated that for most businesses, the ATO will use Single Touch Payroll ('STP') to pre-populate these details.
- Continue to **provide information to the ATO on a monthly basis**, including the number of eligible employees employed by the business and details of its turnover.

The ATO has available on its website an [online form](#) which can be used by employers to register their interest in the JobKeeper Payment Scheme.

On 14 April 2020, the ATO released additional information on the formal enrolment process. In particular, tax agents will be able to [enrol](#) for the JobKeeper Payment Scheme on behalf of their clients from **20 April 2020** using the ATO's Online services for agents.

PRACTICAL WARNING – Employers must register for the scheme

An employer can only be entitled to a JobKeeper Payment where they are registered under the JobKeeper Scheme **before** the end of any relevant JobKeeper Payment fortnight.

Notably, an exception applies for the first JobKeeper fortnight (which ended on 12 April 2020) whereby an employer is required to be registered by **26 April 2020** (rather than 12 April 2020). In other words, an employer has until the end of the *second* JobKeeper fortnight to register in respect of the first JobKeeper fortnight.

For example, in order to be eligible for a JobKeeper Payment in respect of the JobKeeper fortnight commencing 30 March 2020, the employer has until **26 April 2020** to register. Whereas for the JobKeeper fortnight commencing 11 May 2020, the employer must (if they are not already registered) register by 24 May 2020.

2.1 How to measure whether the turnover of a business is \$1 billion or less?

When determining if the annual turnover of a business is \$1 billion or less, for the purposes of working out whether the applicable decline in turnover threshold is 30% or 50%, it is the entity's **aggregated turnover** that must be considered.

In this context, an entity's '**aggregated turnover**' is the same as what is used when determining if an entity is a small business entity ('SBE'), which includes the **annual turnover** of an entity that is 'connected with' or an 'affiliate' of the entity. Broadly, an entity's annual turnover is the total ordinary income derived by the entity in the ordinary course of carrying on a business, excluding dealings between the entity and its connected entities and affiliates.

The JobKeeper Payment

Specifically, an entity will be subject to the higher decline in turnover threshold of **50%** if the entity's aggregated turnover is either:

- likely to exceed \$1 billion for the *current* income year; *or*
- actually exceeded \$1 billion in the *previous* income year.

2.2 Establishing whether the projected GST turnover of a business has fallen or is likely to fall

In determining whether the turnover of a business has fallen (or is likely to fall) by at least 30% (or 50% as the case may be), the business would generally need to show a decline in its **projected GST turnover** in the current period (i.e., either a month or quarter) relative to its **current GST turnover** in the corresponding period in the 2019 income year.

The concept of 'projected GST turnover' and 'current GST turnover' for these purposes have been modified to apply to the **period** (i.e., either a month or a quarter) rather than the month, with the GST grouping provisions to be disregarded as well.

Specifically, the **modified 'current GST turnover'** is determined at the *end* of the period and takes into account the total value of all supplies made by the entity **during that period**, excluding input taxed supplies, supplies that are not for consideration and supplies that are not made in connection with the enterprise that the entity carries on.

The **modified 'projected GST turnover'** is determined at a time *during* a particular period and takes into account the total value of all supplies made, or are likely to be made, by the entity **during that period**, excluding input taxed supplies, supplies that are not for consideration and supplies that are not made in connection with the enterprise that the entity carries on.

PRACTICAL TIP – The ATO's discretion for JobKeeper eligibility

Where a business was not in operation a year earlier, or where the turnover of a business a year earlier was **not** representative of their usual or average turnover (e.g., because there was a large interim acquisition, they were newly established, or their turnover is typically highly variable), the Commissioner will have discretion to consider additional information that the business can provide to establish it has been significantly affected by the impact of the Coronavirus. Currently, the ATO has not released any information on what factors it will take into account when considering exercising this discretion.

The Commissioner also has the discretion to set out alternative tests that would establish eligibility in specific circumstances (e.g., eligibility may be established as soon as a business has ceased or significantly curtails its operations). There will also be some tolerance where employers have, in good faith, estimated at least a 30% (or 50%, as the case may be) fall in turnover, but actually experience a slightly smaller fall.

2.3 Identifying who is an 'eligible employee'

A business can only claim a JobKeeper Payment in respect of an employee who is an '**eligible employee**'.

Importantly, an employer that elects to participate in the JobKeeper Scheme is required to include **all** eligible employees in the scheme (unless the employee advises the employer they do not wish the employer to claim the JobKeeper Payment on their behalf).

An '**eligible employee**' is an employee who satisfies the following requirements:

- (a) The employee is **currently employed** by the employer (which includes an employee who has been stood down or re-hired after they had already lost their job).
- (b) The employee was **employed** by the employer **as at 1 March 2020**.

The JobKeeper Payment

- (c) The employee is a **full-time** or **part-time** employee, or a **long-term casual** employee (i.e., one who has been employed by the employer on a regular and systematic basis for longer than 12 months as at 1 March 2020).
- (d) The employee was **at least 16 years of age** on 1 March 2020.
- (e) The employee was, on 1 March 2020, either:
 - a resident of Australia for *social security* purposes (e.g., an Australia citizen, a holder of a permanent visa or a holder of a protected special category visa); or
 - a resident of Australia for *tax* purposes and was a holder of a Subclass 444 (Special Category) visa.
- (f) The employee has **not** given any other employer a nomination notice (refer below).
- (g) If the employee is a long-term casual employee – they are not a permanent employee of any other employer.
- (h) The employee is **not** in receipt of a government-funded parental leave pay or dad and partner pay and nor are they fully supported by a workers' compensation scheme.

Additionally, before an entitlement to the JobKeeper Payment arises, the ATO requires an employer to complete a [JobKeeper employee nomination notice](#) to notify eligible employees that the employer intends to participate in the scheme, and ask the employees to agree to be nominated and receive payments from them as part of the scheme. The employee indicates on that same form whether they agree (or not) before returning the form to the employer, who must retain it for five years.

If an eligible employee has multiple employers who each send them a nomination form, they can only accept a nomination from one employer (such that only one employer is entitled to a JobKeeper Payment on their behalf).

2.4 Employers must pay eligible employees at least \$1,500 per fortnight – the ‘wage condition’

The JobKeeper Scheme will ensure that eligible employees receive a gross payment (i.e., before tax) of **at least \$1,500 per fortnight** for the duration of the scheme. Employers are able to pay eligible employees more than this amount, based on the employees' usual pay arrangements.

PRACTICAL TIP – Satisfying the ‘wage condition’

On this basis, the JobKeeper Payment scheme requires employers to pay their eligible employees a minimum of **\$1,500 (before tax) in respect of each fortnight** covered by the scheme. The first fortnight under the scheme commenced on **Monday 30 March 2020 and ended on Sunday 12 April 2020**, with the final fortnight starting on Monday 14 September 2020 and ending on Sunday 27 September 2020. Where an employer pays their staff monthly, the monthly payment must be equivalent to the fortnightly amount of \$1,500 per fortnight.

The minimum \$1,500 (before tax) payment requirement will operate as follows:

- (a) **If an employee has been receiving at least \$1,500** in gross salary income per fortnight since 30 March 2020, they will continue to receive their regular income according to their prevailing workplace arrangements. In this case, the JobKeeper Payment will effectively subsidise the first \$1,500 of the employee's gross fortnightly salary income.
- (b) **If an employee has been receiving less than \$1,500** in gross salary income per fortnight since 30 March 2020, the employer must pay the employee a **‘top-up’ payment** to ensure the employee has been paid at least \$1,500 per fortnight to be eligible to receive the JobKeeper Payment. This means some employees will receive more than their ordinary salary and wages derived from the employer.

The JobKeeper Payment

- (c) **If an employee has been stood down** without pay after 1 March 2020 their employer must pay the employee a minimum gross fortnightly salary income of \$1,500 from 30 March 2020, to be eligible to receive the JobKeeper Payment in respect of the employee.
- (d) If an employee was **employed on 1 March 2020**, has subsequently **ceased employment** with their employer, and then has been **re-engaged** by the same employer, the employer must pay the employee a minimum gross fortnightly salary of \$1,500 under the JobKeeper Scheme.

Note: the minimum payment must be made by the **last day of the fortnight**. However, the ATO has already exercised its discretion to allow employers to make the minimum payment for the first two fortnights **by the end of April 2020**. Going forward, the minimum payment will need to be strictly made by the end of the relevant fortnight.

2.5 More flexibility for employers receiving the JobKeeper Payment under the *Fair Work Act 2009*

Amendments have also been made to the *Fair Work Act 2009* to support the practical operation of the JobKeeper Scheme and to facilitate a range of flexible working arrangements designed to support the continued operation of businesses and the ongoing employment of employees.

2.5.1 JobKeeper enabling directions

Under these amendments, an employer who qualifies for JobKeeper Payments in respect of an eligible employee will be able to provide (subject to certain safeguards) the following directions (i.e., **JobKeeper enabling directions**) to the employee (provided the employee is initially consulted and the directions are not unreasonable in the circumstances):

- (a) A '**stand down**' direction, which can be a direction for the employee to not work on particular days, to work for a lesser period or to work a reduced number of hours.

Such a direction can only be given if, amongst other things, the employee **cannot** be usefully employed for the employee's normal days or hours during the period the employer is eligible to receive JobKeeper Payments for the employee, because of:

- changes to the business (e.g., less patronage and/or the closure of stores) attributable to the Coronavirus pandemic; or
- government initiatives to slow down the transmission of the Coronavirus.

During the period to which such a direction applies, the employer is still required to pay the employee the fortnightly value of the JobKeeper Payment (i.e., \$1,500 per fortnight). Furthermore, such a direction **cannot** reduce the employee's hourly base rate of pay, meaning an employer must ensure that the total amount payable to a particular eligible employee in respect of a fortnight is either:

- the amount of the JobKeeper Payment for the employee; or
- if a greater amount is payable to the employee for the performance of work during the fortnight, that amount (i.e., in full).

- (b) A **direction** about the **duties** to be performed by the employee that are within the employee's skill and competency.

Again, such a direction **cannot** reduce the employee's hourly base rate of pay.

- (c) A **direction** for the employee to work at a **location** that is different from the employee's normal place of work (including the employee's home).

This direction can only be given if, amongst other things, the new work location does **not** require the employee to travel a distance that is unreasonable in the circumstances (where the location is not the employee's home).

The JobKeeper Payment

2.5.2 Employment agreements

Furthermore, in addition to the JobKeeper enabling directions (discussed above) the amendments to the *Fair Work Act 2009* will also generally allow an employer and its employees to enter into **agreements** relating to their ongoing employment.

Specifically, an employer (during the period that they are entitled to the JobKeeper Payment for an employee) can make a request to the employee (and the employee cannot unreasonably refuse) for the employee to agree to:

- perform their duties on different days or at different times (without a reduction in the employee's working hours); and/or
- take annual leave (including at half pay) that will **not** result in the employee having a balance of paid annual leave of fewer than two weeks.

2.5.3 How do these Fair Work changes affect an employee's existing terms and conditions of employment?

The above amendments have the effect of temporarily modifying employment rights and obligations to the extent specified in the relevant direction to, or agreement with, an employee. What this basically means is that the terms and conditions of an employee's employment beyond the scope of the above JobKeeper-related amendments will not be affected.

Furthermore, if no such direction or agreement is made under the JobKeeper Scheme, an employee's existing rights and obligations (which may be governed by the *Fair Work Act 2009*, a fair work instrument, a contract of employment or transitional instrument) continue to apply.

3. When can a business claim the JobKeeper Payment for a business participant?

The JobKeeper Scheme also recognises that certain participants in a business (such as a sole trader) have also been affected by the economic downturn caused by the Coronavirus. Accordingly, in order to provide a benefit to such business participants, payments can also be made to an entity in respect of what is referred to as an **eligible business participant** (i.e., generally controlling individuals who are not employees of their business).

Note that a non-profit body cannot receive a JobKeeper Payment in respect of an eligible business participant.

A 'business participant' is an individual who is **actively engaged** in the business carried on by the entity (i.e., in the operations and activities of the entity) and is either:

- a sole trader;
- an individual partner of a partnership;
- a director or individual shareholder of a company; or
- an adult beneficiary of a trust.

Importantly, however, while a business may have more than one business participant, it can only nominate **one** of these individuals (who becomes the 'eligible business participant') in respect of whom it can receive a JobKeeper Payment. Obviously, no nomination is needed where the individual is a sole trader.

Further, a JobKeeper Payment can only be claimed by an eligible business in respect of the nominated eligible business participant where **all** of the relevant conditions are satisfied, some of which include:

- (a) The business meets the decline in turnover test (broadly, where its turnover has fallen, or is likely to fall, by at least **30%** or **50%**, as the case may be).
-

The JobKeeper Payment

- (b) The business had an **ABN on or before 12 March 2020** (or such later time that the Commissioner allows) and either the business entity:
- had an amount included in its assessable income for the 2019 income year and it was included in their income tax return lodged on or before 12 March 2020 (or such later time as allowed by the Commissioner); or
 - made a supply during the period 1 July 2018 to 12 March 2020 and provided this information to the Commissioner (i.e., in a BAS that was lodged) on or before 12 March 2020 (or such later time as allowed by the Commissioner).
- (c) The relevant **business participant** was:
- **actively engaged** in the business (i.e., in the operations and activities of the entity) as at 1 March 2020;
 - **not** entitled to another JobKeeper Payment, either as a nominated eligible business participant of another business (e.g., as a director or beneficiary) or as an eligible employee;
 - **not** a permanent employee of any other employer;
 - at least 16 years of age as at 1 March 2020; and
 - on 1 March 2020, either:
 - a resident of Australia for *social security* purposes (e.g., an Australia citizen, a holder of a permanent visa or a holder of a protected special category visa); or
 - a resident of Australia for *tax* purposes and was a holder of a Subclass 444 (Special Category) visa.
-